

## **Saint John Region Immigrant Survey - Information and Consent Letter**

Immigrants help make the Saint John Region a welcoming and vibrant place, and we want to hear about your experiences. This survey asks immigrants about what is working well in the region and what could be improved when settling into the community. The results will help the **Saint John Local Immigration Partnership (SJLIP)** and its partners improve services for newcomers across the region.

**This survey is for all immigrants aged 16 or older in the Saint John Region (Saint John, Quispamsis, Rothesay, Hampton, Grand Bay-Westfield, Fundy-St Martins, and Fundy Rural District). This includes anyone born outside of Canada who is now living, working or studying in the region (permanent residents, Canadian citizens, refugees, temporary residents, refugee claimants, and international students). We hope to hear from people who have arrived recently as well as from people who have lived here for many years. All perspectives are important.**

This research is being conducted by the SJLIP - a group of community members and organizations working together to help foster welcoming and inclusive communities for all newcomers in the Saint John Region. To find out more, visit <https://newtosaintjohn.ca/saint-john-region-new-brunswick/saint-john-local-immigration-partnership>. The SJLIP receives funding from Immigration, Refugees and Citizenship Canada and the Government of New Brunswick.

### **Personal information**

You do not have to provide your name to do the survey. The survey will ask both multiple-choice questions and short-answer questions about your thoughts, and a short section about demographic information. When the survey is finished, you can choose to enter your name into a draw for a prize. If you provide your name, it will not be connected to your survey answers and will only be used for the draw.

The draw prizes are five \$50 gift certificates for Walmart. Based on our target response rate of 500 individuals and anticipated draw entry rate, we expect there to be a 1 in 100 chance of winning a gift card.

You can also leave your name at the end of the survey if you are interested in participating in future research by the Saint John Local Immigration Partnership. If you provide your name, it will not be connected to your survey answers and will only be used to share information about this and future research opportunities. If you consent to share your contact information for future research, you can withdraw that consent at any time by contacting the Saint John Local Immigration Partnership at [kathryn.melvin@envisionsaintjohn.com](mailto:kathryn.melvin@envisionsaintjohn.com) or calling 1-506-658-2877 ext. 125.

Completing the survey is voluntary, and you can skip any question you do not want to answer. You can stop or close the browser window any time you like without consequences, but we cannot remove your answers once you submit them because we will not be able to separate the answers from the rest of the data.

### **Online surveys**

It will take about 20 minutes to complete the survey. Survey responses will be collected through Zoho survey software. Because the survey is being completed over the internet, absolute confidentiality cannot be guaranteed. Survey responses will be deleted from Zoho 12 months after the data collection period is complete.

### **Phone or paper surveys**

If a participant would prefer to respond by phone or by paper, they are asked to contact Kathryn Melvin (SJLIP Project Manager, Envision Saint John), [kathryn.melvin@envisionsaintjohn.com](mailto:kathryn.melvin@envisionsaintjohn.com) or call 1-506-658-2877 ext. 125.

### **Data management**

This survey is being administered through the online Zoho Survey tool. Participants are advised that data will not be sent to servers outside of Canada. Zoho data is stored on servers in Canada.

Once downloaded, electronic survey data will be stored in a password-protected Excel file, with the raw data available only to SJLIP researchers and to any researchers who have signed a data-sharing agreement that protects confidentiality and data privacy.

We are hoping to hear from 500 immigrants in this survey. All the responses will be anonymous and will be summarized in a series of reports and presentations. They will be available on the New to Saint John website at [www.newtosaintjohn.ca/immigrant-survey](http://www.newtosaintjohn.ca/immigrant-survey) later this year.

The anonymous and de-identified data collected in this survey may be used in future research studies or analyses related to immigrant experiences and services in the Saint John Region. No identifying information will be included in these datasets, and no information that could reasonably identify participants will be shared. Any future use of the data will involve analysis and reporting in aggregate form only (e.g., summary statistics or grouped responses). Contact information provided for the prize draw or to receive information about future research opportunities will be stored separately and cannot be linked to survey responses.

### **Benefits, Risks and Supports**

Participating in the survey is an opportunity to influence how services for immigrants are offered in the Saint John Region and impact the development of policies at municipal, provincial and federal levels. We do not anticipate that there will be any significant risks to participating in this survey.

Each person may react differently when reflecting on the questions, and it may raise anxiety for some people. If you need support at any time, please call the Provincial Mental Health and Addictions helpline at 1-866-355-5550.

### **Contact information**

For questions about the survey or your rights as a participant, contact:

Kathryn Melvin, Project Manager

Saint John Local Immigration Partnership

[kathryn.melvin@envisionsaintjohn.com](mailto:kathryn.melvin@envisionsaintjohn.com) or 1-506-658-2877 ext. 125

*This project has been reviewed and approved by the Community Research Ethics Board. If you feel you have not been treated according to the descriptions in our information, or your rights as a participant in research have been violated during this project, you may contact the Chair, Community Research Ethics Board, at: Centre for Community Based Research | Attn: Community Research Ethics Office | c/o Conrad Grebel University College | 140 Westmount Road North, Waterloo ON N2L3G5 or by email: [creoadmin@communityresearchethics.com](mailto:creoadmin@communityresearchethics.com)*